

The Science of Improving Lives

Invitation to Bid

Family Health International (FHI 360) with funding from the United States Agency for International Development (USAID) is supporting the government of Nigeria (GON) to enhance sustained cross-sectional integration of HIV/AIDS and TB services by building Nigerian capacity to deliver sustainable high quality, comprehensive, prevention, treatment, care and related services in various states within Nigeria. FHI 360 hereby invites reputable companies with proven experience and expertise in the supply of Electronics, IT and Safety Equipment to participate in the pre-qualification process as described below.

B. Scope of Supply

Description of Item	Specification	Quantity
Section A: Electronics		
Refrigerator	Standard Size: 310-330 litres, 220 Volts +12% AC 50Hz, Refrigerant Gas: CFC Free Compressor, Power Saver Compressor	180 Units
2KVA Stabilizer	Power. 2KVA/1600W INPUT V: 170 TO 270V OUTPUT V: 230+/-1%V Reset: Auto. Time delay: 10 to 15 seconds.	630 Units

	<p>Voltmeter: At output Volt. side.</p> <p>Overload & Shortcircuit protection: Yes</p> <p>LED Indication: Beyond input acceptance voltage range.</p>	
1 KVA Stabilizer	<p>Power: 1KVA/800W INPUT V: 170 TO 270V</p> <p>OUTPUT V: 230+/-1%V</p> <p>Reset: Auto.</p> <p>Time delay: 10 to 15 seconds.</p> <p>Voltmeter: At output Volt. side.</p> <p>Overload & Shortcircuit protection: Yes</p> <p>LED Indication: Beyond input acceptance voltage range.</p>	60 Units
UPS	<p>Input Specifications Nominal Input Voltage : 230V</p> <p>Input Frequency: 50/60 Hz +/- 3 Hz (auto sensing)</p> <p>Input Connections: IEC-320-C14 inlet</p> <p>Battery Type: Maintenance-free sealed Lead-Acid battery with suspended electrolyte</p> <p>Output Specifications</p>	133 Units

	<p>Output Power Capacity: 500 Watts / 750 VA</p> <p>Nominal Output Voltage: 230V</p> <p>Configurable for 220: 230 or 240 nominal output voltage</p> <p>Output Voltage Distortion: Less than 5% at full load</p> <p>Output Frequency (sync to mains): 47 – 53 Hz for 50 Hz nominal, 57 – 63 Hz for 60 Hz nominal</p> <p>Topology: Line Interactive</p> <p>Waveform Type: Sine wave</p> <p>Output Connections: (6) IEC 320 C13 (2) IEC Jumpers</p>	
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Section B: Safety Equipment

Fire Extinguisher	5kg, Standard Carbon Dioxide	155 Units
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Section C: IT Equipment

Desktop Computer	<p>Processor: Intel® Core™ i5 (3470, 3570) (Quad Core, 3.20GHz, Turbo 6MB)</p> <p>Operating System: Windows 7 Pro, 64-bit, no media, English</p> <p>Memory: 4Gb DDR3 SDRAM at 1600Mhz</p> <p>Chipset: Intel® Q77 Express Chipset</p> <p>Video Card: AMD RADEON™ HD 7570 1GB DDR3 DP/DVI w/o Adapters,LP</p> <p>Hard Drive: 500GB SATA hard drive</p>	133 Units
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Optical Drive: 8X DVD+/-RW

Connectivity: Integrated Intel® 82579LM Ethernet LAN 10/100/1000 Ports

Power Supply Unit (PSU): Standard 275W PSU UK plug

Monitor: Entry Standard and Widescreen Flat Panel Analog: 21 inch flat screen display

Keyboards: USB US Keyboard

Mouse: USB Optical Mouse, Laser MouseAudio

Speakers: Internal Dell Business audio speaker

LaserJet Printer

Print technology: Laser
 Print speed: 35ppm black letter

First page out: 8 sec

Print resolution: black 1200 x 1200dpi

Standard Printer Language: PCL 5e, PCL6, Postscript Level 3 emulation, direct PDF

Processor: 800MHz

Memory: 256MB

Duty cycle: 50,000 pages

Pape Handling:

Paper tray(s): 2

Input: 50-sheet multipurpose tray 1, 250-sheet input tray 2, automatic duplexer for two-sided printing

128 Units

	<p>Output: 150-sheet output bin</p> <p>Duplex printing (printing on both sides of paper): Automatic</p> <p>Media sizes: Letter, legal, executive, 8.5 x 13 in</p> <p>Media types: Paper (plain, Green mode, light, heavy, bond, color, letterhead, preprinted, prepunched, recycled, rough); envelopes; labels; transparencies, cardstock</p> <p>Connectivity: USB, Ethernet</p> <p>Toner: One</p>	
Flatbed Scanner	<p>Optical Scanning Resolution: Up to 2400 dpi Hardware Scanning Resolution: Up to 2400 x 2400 dpi</p> <p>Enhanced scanning resolution: Up to 999,999 dpi</p> <p>Bit Depth: 48-bit</p> <p>Scan Speed in Preview Mode: 7 sees</p> <p>Scan Speed (ADF): 8 ppm</p> <p>Maximum Scanning Size: 21.6 x 29.7 cm</p> <p>Auto Document Feeder Capacity: Standard, 50 sheets</p> <p>Button Functions Scan Copy E-mail Share-to-web, Save to PDF, Power Save, Cancel, Copy Colour/Black and White</p> <p>Scan Fife Format</p> <p>PC: Bitmap (BMP), TIFF, GIF, PDF, HTML, JPEG. FlashPix(FPX), TIFF compressed. DCX, PCX, RTF</p> <p>Mac: PICT, TIFF, JPEG, TIFF compressed, GIF, PDF, TEXT, HTML,</p>	65 Units

	<p>FlashPix(FPX)</p> <p>Power consumption: 36W maximum</p> <p>Connectivity: USB port</p>	
Laptop	<p>3rd Gen Intel Core i5-3320M Processor (2.6GHz, 3M Cache) Memory: 4.0GB DDR3-1333MHz SDRAM, 2DIMMS</p> <p>Keyboard: Internal English Dual Pointing Keyboard</p> <p>Graphics: Intel HD Graphics 4000</p> <p>Hard Drive: 320GB Hard Drive, 7200RPM</p> <p>Screen: 17.0" HD (1366×768) Anti-Glare LED-Backlit</p> <p>Operating System: Windows 8 Professional, No Media 64-Bit</p> <p>Dell Back-Up and Recovery Manager for WIN 7, MUI</p> <p>AC Adapter: 90W 3-Pin AC Adapter</p> <p>European Power</p> <p>DVD-ROM Drive: 8X DVD+/-RW</p> <p>8X DVD+/-RW Bezel</p> <p>Webcam: Integrated Webcam with Single Digital Microphone</p> <p>Webcam Central Software</p> <p>Battery: 6Cell (60WH) Primary Lithium Ion Battery</p> <p>Misc.: Intel vPro Technology Advanced Management Features</p>	60 Units

	<p>Intel Centrino Ultimate -N 6300 802.11 n 3×3 Half Mini Card</p> <p>Resource DVD with Drivers</p> <p>Core i5 vPro Sticker</p> <p>Warranty: 3 Year Basic Hardware Service</p>	
Laptop Security Lock	<p>Combination Laptop Lock Master Coded 6 ft, 3.5mm carbon strengthened steel cable, Locks into the standard Security Slot in notebooks Gives end-users the ability to set personal combinations that they can remember</p> <p>Allows authorized administrators the ability to unlock or reset locks at any time</p>	60 Units
Combo Server	<p>Master Coded Combination Combo Genie Manages Combination Laptop Lock Master Coded listed above. Employs two-factor authentication to allow administrators discover the combination for all laptop security locks within their scope</p>	3 Units
Low End Server	<p>Intel Xeon E3-1220 3.10 GHz Windows Server 2012 Essentials</p> <p>8GB Memory (2x4GB)</p> <p>2 Hard Drives – 500GB 7.2k RPM Serial ATA 3Gbps 3.5-in Cabled Hard Drive</p> <p>1 year basic warranty</p>	3 Units

C. Qualification Criteria

1. The minimum eligibility criteria to participate in the prequalification process shall be as under and should be submitted along the price quotation in a sealed envelope
2. Evidence of registration with Corporate Affairs Commission and other bodies with copies of form CO7
3. Evidence of payment of tax for the last three years
4. Detailed company profile with registered address functional contact email, telephone numbers and point of contact for the organization
5. Verifiable evidence of similar jobs successfully executed in the past for an amount equal to or above 14million Naira (including copy of job order and signed delivery note)
6. Recommendation letter from the Bank stating ability to execute such supply.
7. Current company's audited statement of accounts
8. Affiliation with any international organization or original equipment manufacturer.
9. Provide Recommendation letter of supply from Past Organization for successful completion of supply order.

D. Instructions to Prospective Bidders:

The Vendor must have experience in the field of supplying items in each section (Part B: Scope of Supply) and below are instructions to be strictly complied with:

1. All Quotations must be in Naira (NGN) and signed by an Authorized representative of the bidding company.

Quotations must include the following conditions:

- A. Delivery Schedule
- B. Payment terms
- C. Validity of Quote
- D. Warranty of Equipment

2. Late Bids

Any Bid submitted to FHI360 after the deadline for submission will be rejected and returned unopened to the Bidder.

FHI360 will award the contract to the successful bidder whose tender has been determined to be substantially responsive and finalized based on the suitability of the organization with reference to the prescribed criteria and competitiveness of the price quoted provided further that the bidder is determined to be qualified to perform the contract satisfactorily. However, if the terms and conditions are not found as per the prescribed norms, the claim of the lowest quote will be ignored.

3. Award Criteria

FHI360 Claims all right to vary no. of items at time of award or split the Award as may be deemed necessary in terms of Quantity to be delivered.

FHI360 reserves the right at the time of contract award to increase or decrease the number of items originally specified in the scheduled of requirements without any change in unit price or other terms and conditions.

4. FHI360 Right to accept any Tender and to Reject any or all Tenders

FHI360 reserves the right to accept or reject any tender, and to annual tender process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected BIDDER or BIDDERS or any obligation to inform the affected BIDDER or BIDDERS of the grounds for the FHI360's action

5. Taxes and Duties

The supplier shall be entirely responsible for all taxes and duties etc. incurred in relation to supply of any awarded contract.

6. A. FHI360 will not provide any advance payment for the supply of the above goods. If vendor requires an advance payment, then the vendor must provide a bank guarantee/ performance bond amounting to the requested sum of advance payment prior to issuance of the Purchase Order.

B. FHI360 is Value added tax (VAT) exempted, but charges Withholding Tax (WHT) in compliance with relevant Nigerian tax laws.

C. Vendors are instructed to submit sealed envelopes which will be based on all Qualification criteria as described on the advert. Envelope should be clearly marked in the lower left hand corner based on the Scope of Supply which is of interest to your organization e.g.: SECTION A: FHI360/PHARMACY/01/2013 (Electronics)

All quotes must be received by 5:00 pm on or before 24th April, 2013. No faxed or email quotes will be accepted. All quotes must be addressed and submitted to:

Associate Director, Procurement, Contracts & Grants

FHI360, Plot 1073 JS Tarka Street Garki

Area 3

Abuja

FHI360 designee will answer any questions up to the deadline date of this advert; hence any requests for clarification should be referred to

Senior Procurement Officer, Procurement Unit

FHI 360, Plot 1073 JS Tarka Street Garki

Area 3, Abuja

procurement@sidhas.org Tel: 09-4615555